

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Lisa Etchell on 033 022 23597
Email: lisa.etchell@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



4 January 2019

Environment, Communities and Fire Select Committee

A meeting of the committee will be held at **10.30 am** on **Monday, 14 January 2019** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

Item no's: 1 to 6 on the agenda will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

Part I

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Part I Minutes of the 6 December 2018 meeting** (Pages 9 - 16)

The Committee is asked to agree the Part I minutes of the meeting held on 6 December 2018 – attached (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II Matters**

Members are asked at this stage if they wish the meeting to consider bringing into Part I any Part II items on the agenda.

5. **Responses to Recommendations** (Pages 17 - 22)

The Committee is asked to note the Cabinet Member's responses to the Committee's recommendations.

a) Procurement of a Highways Maintenance Contract

The Committee is asked to note the Cabinet Member's Response to the Committee's Recommendations on the Procurement of a Highways Maintenance Contract – attached.

b) Gatwick Airport Draft Masterplan 2018

The Committee is asked to note the Cabinet Member's Response to the Committee's Recommendations on the Gatwick Airport Draft Masterplan 2018 – attached.

c) On-Street Parking to Support Traffic Management

The Committee is asked to note the Cabinet Member's Response to the Committee's Recommendations on the On-Street Parking to Support Traffic Management – attached.

10.45 am 6. **Operations and Public Protection Savings Proposals**
(Pages 23 - 34)

Report by Executive Director Communities and Public Protection – attached.

This report sets out proposals for achieving the portfolio savings target for 2019/20.

The Committee is asked to scrutinise the proposals.

11.45 am 7. **Savings Proposals - Reduction to the Community Initiative Fund** (Pages 35 - 40)

Report by Director of Law and Assurance – attached.

It is proposed that the budget for the Council's Community Initiative Fund (CIF) be reduced from £280,000 per year to £140,000 per year from April 2019.

The Cabinet Member is asked to consider reducing the CIF budget to £140,000, on a basis of £2,000 per member of the Council, from April 2019.

12.30 pm 8. **Requests for Call-in**

The Environment, Communities and Fire Select Committee Business Planning Group received a request to call-in the proposed decision by the Cabinet Member for Highways and

Infrastructure concerning the Bus Strategy 2018-2026 and Financial Changes to the Non-Commercial Bus Network HI23 (18/19) – decision published on the Executive Decision Database on 19 December 2018 and in the Members' Information Service 19 December 2018. The BPG declined the request.

The BPG also received a request for call-in of the proposed decision by the Cabinet Member for Highways and Infrastructure concerning the Interim Highway Maintenance Term Contract HI21(18/19) – decision published on the Executive Decision Database on 18 December 2018 and in the Members' Information Service 19 December 2018. The BPG declined the request.

Two further requests for call-in of the proposed decisions by the Cabinet Member for Environment concerning Revisions to Recycling Credit Payments (ENV11 18.19) and by the Cabinet Member for Highways and Infrastructure concerning Highways Maintenance Term Contract Procurement (HI22 18.19) were accepted by the BPG and will be heard in item no's 12 and 13.

9. **Forward Plan of Key Decisions** (Pages 41 - 54)

Extract from the Forward Plan dated 2 January 2019 – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

10. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

11. **Date of Next Meeting**

The next meeting of the Committee will be held on 13 March 2019 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Highway and Transport Improvement Schemes

- Road Safety - Safer Sussex Roads Partnership
- Community Hubs
- Updated guidance on parking in new developments
- Velo South
- Major Events Protocol
- People Culture Strategy
- Economy Growth Plan - Action Plans

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 1 March 2019.

The Committee will break

1.00 pm 12. **Call-in: Revisions to Recycling Credit Payments - ENV11 18.19** (Pages 55 - 68)

The Environment, Community and Fire Select Committee Business Planning Group has agreed to call in the proposed decision by the Cabinet Member for Environment concerning Revisions to Recycling Credit Payments – decision published on the Executive Decision Database on 14 December 2018 and in the Members' Information Service on 19 December 2018 ENV11 18.19.

The decision report asked the Cabinet Member for Environment to agree that:

- 1) The County Council formally notifies all of the County's District and Borough Councils of the termination of the current Memorandum of Understanding (MoU) funding arrangement.
- 2) The County Council adopts a calculation for payments to be made to waste collection authorities of £61.12 per tonne for the financial year commencing 1 April 2019.
- 3) The Director of Energy Waste and Environment is authorised to work with District and Borough partners on an alternative approach to any payments related to improved recycling performance from 2020/21. This to take into account:- (a) Changes in producer responsibility funding for household recycling collection and processing signalled in the Government's Resources and Waste Strategy; (b) Any proposals that emerge from discussing performance improvements with the D&B partners; and (c) Overall affordability, given the County Council's projected financial position.
- 4) Authority is delegated to the Director of Law and Assurance to settle arrangements for the removal of references to the MoU in the Materials Resource Management Contract and the Recycling and Waste Handling Contract.

a) Decision report by Executive Director of Economy, Infrastructure and Environment and Director of Energy, Waste and Environment – attached.

The call-in was initiated by Chris Oxlade, supported by Sue Mullins, Brenda Smith, Brian Quinn, Daniel Purchase, James Walsh and Kate O'Kelly. The decision has not previously been previewed by the Environment, Communities and Fire Select Committee

b) Call-in request – attached.

Chris Oxlade has been invited to outline the reasons for the call-in request to the Committee.

Ms Deborah Urquhart (Cabinet Member for Environment) has been invited to address the Committee and answer questions.

Lee Harris, Executive Director, Economy, Infrastructure and Environment will also be in attendance

2.00 pm

13.

Call-in: Highways Maintenance Term Contract (HMC) Procurement - HI22 18.19 and Highways Maintenance Term Contract - Options Appraisal (Pages 69 - 116)

The Environment, Community and Fire Select Committee Business Planning Group has agreed to call in the proposed decision by the Cabinet Member for Highways and Transport concerning the HMC Term Contract Procurement – decision published on the Executive Decision Database on 18 December 2018 and in the Member's Information Service on 19 December 2018 HI22 18.19

The decision report asked the Cabinet Member for Highways and Infrastructure to agree:

The commencement of a procurement process to procure a Highways Maintenance Term Contract, or set of contracts, to commence on expiry of the interim contract (with any required extensions); and

To delegate authority to the Director of Highways and Transport to finalise the terms of and award the Highway Maintenance Term Contract, or set of contracts at the conclusion of the procurement process, and to extend if appropriate in accordance with the County Council's Standing Orders on Procurement and Contracts.

a) Decision report by Executive Director of Economy, Infrastructure and Environment and Director of Highways and Transport – attached.

The call-in was initiated by Sue Mullins, supported by Brenda

Smith, Chris Oxlade and Brian Quinn.

b) Call-in request – attached.

Sue Mullins has been invited to outline the reasons for the call-in request to the Committee.

Mr Elkins (Cabinet Member for Highways and infrastructure) has been invited to address the Committee and answer questions.

Lee Harris, Executive Director, Economy, Infrastructure and Environment will also be in attendance

c) Highways Maintenance Contract Procurement Options Appraisal Summary and update

Report by Executive Director Economy Infrastructure and Environment and Director of Highways and Transport – attached.

This report sets out the various options being considered for future service delivery. The first part of the Highways Maintenance Contract procurement process is to narrow down the available options, and to identify a preferred option, using an options appraisal. The report is to update Committee on progress with the new procurement, and to support preview of the preferred option, identified through the initial options appraisal.

The Committee is asked to consider the suggested scope and timing of the procurement process.

Part II

14. Exclusion of Press and Public

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

3.00 pm **15. Part II Minutes of 6 December 2018 meeting** (Pages 117 - 120)

The Committee is asked to agree the Part II minutes of the meeting held on 6 December 2018 – attached.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

To all members of the Environment, Communities and Fire Select Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.